

### **Permanently disqualifying criminal offenses**

An applicant has a permanent disqualifying offense if convicted or found not guilty by reason of insanity in a civilian or military jurisdiction of any of the following felonies:

- Espionage
- Sedition
- Treason
- A crime listed in 18 U.S.C. Chapter 113B—Terrorism, or a State law that is comparable
- A crime involving a transportation security incident
- Improper transportation of a hazardous material under 49 U.S.C. 5124 or a State law that is comparable
- Unlawful possession, use, sale, distribution, manufacture, purchase, receipt, transfer, shipping, transporting, import, export, storage of, or dealing in an explosive or explosive device
- Murder
- Violations of the Racketeer Influenced and Corrupt Organizations Act, 18 U.S.C. 1961, et seq., or a State law that is comparable, where one of the predicate acts found by a jury or admitted by the defendant, consists of one of the offenses listed in 4 or 8 of this section
- Conspiracy or attempt to commit any of the crimes listed above.

### **Interim disqualifying criminal offenses**

An applicant has an interim disqualifying offense if convicted or found not guilty by reason of insanity in a civilian or military jurisdiction, of any of the crimes below within the 7 years preceding the date of application; or if the applicant was released from incarceration for the crime within the 5 years preceding the application date:

- Assault with intent to murder
- Kidnapping or hostage taking
- Rape or aggravated sexual abuse
- Unlawful possession, use, sale, manufacture, purchase, distribution, receipt transfer, shipping, transporting, delivery,

- import, export of, or dealing in a firearm or other weapon
- Extortion
- Dishonesty, fraud, or misrepresentation, including identity fraud
- Bribery
- Smuggling
- Immigration violations
- Violations of the Racketeer Influenced and Corrupt Organizations Act, 18 U.S.C. 1961, et seq., or a violation of a comparable state law
- Robbery
- Distribution of, possession with intent to distribute, or importation of a controlled substance
- Arson
- Conspiracy or attempt to commit the crimes in this section.

### **If you are under want or warrant**

Applicants under want or indictment in any civilian or military jurisdiction for any permanent or interim disqualifying felony listed above are disqualified until the want or warrant is released.

### **CONTACT INFORMATION**

TSA Customer Service (HME eligibility)  
1-571-227-3200

To obtain current fingerprint locations go online to [www.hazprints.com](http://www.hazprints.com) or call 1-877-429-7746

To complete TSA application and make TSA payment online go to [www.hazprints.com](http://www.hazprints.com)

To complete TSA application, make TSA payment, and inquire about background check status call 1-877-429-7746

For TSA threat assessment process and links online go to [www.dol.wa.gov/ds/cdl.htm](http://www.dol.wa.gov/ds/cdl.htm)

*Note:* There is one Washington fingerprint location confirmed to be operational on January 31, 2005: EMSI, 2285 116th Ave NE, Suite 100, Bellevue, WA 98004

*The Department of Licensing has a policy of providing equal access to its services. If you need special accommodation, please call (360) 902-3900 or TTY (360) 664-0116.*

DLE-520-428 (N/1/05)OR

DEPARTMENT OF LICENSING

## Hazardous Materials Endorsement



[www.dol.wa.gov](http://www.dol.wa.gov)

## Commercial Driver License: Hazardous Materials Endorsement

The Washington State Department of Licensing (DOL) is implementing provisions of the USA PATRIOT Act that apply to commercial drivers transporting hazardous materials.

**Beginning January 31, 2005** commercial drivers requesting a new hazardous materials endorsement (HME) will be required to have a Transportation Security Administration (TSA) threat assessment before a HME can be issued. The TSA assessment will consist of fingerprinting and a background records check.

**Beginning May 31, 2005** this requirement will apply to all drivers requesting a renewal or transferring their HME from another state. If your CDL with HME expires or you are transferring from another state before May 31, 2005, no threat assessment is required and you can renew at a driver licensing office.

### WHAT YOU NEED TO DO

- 1. Become eligible.** Visit a driver licensing office to begin the application process, and:
  - Complete testing and pay required fees for instruction permit (CDIP) or CDL and HME,
  - Obtain a CDIP or CDL, and
  - Obtain a copy CDL HME test results.
- 2. Apply with TSA to begin the background records check.** Complete the TSA HME application by doing the following:
  - Go online to [www.hazprints.com](http://www.hazprints.com) or
  - Call 1-877-429-7746, and
  - Pay \$94 application fee by credit card.
- 3. Be fingerprinted.** Complete the fingerprint process at any TSA fingerprinting location. Locations are available online at [www.hazprints.com](http://www.hazprints.com) or by calling 1-877-429-7746.

Requirements to complete fingerprinting are:

- A Washington commercial driver license or a commercial driver instruction permit.
- A printed copy of the HME test results.
- Your signature to confirm that your TSA application information is accurate and complete.
- \$94 money order for HME application if not previously paid by credit card. Cash and personal checks will not be accepted.

- 4. Wait.** The TSA threat assessment process may take up to 30 calendar days to complete. The results of your assessment will be mailed to your resident address.
- 5. Visit DOL.** After receiving HME eligibility notification from TSA, bring your notification to a driver licensing office to:
  - Pay the HME endorsement fee.
  - Obtain your CDL with HME.

### TSA QUALIFICATION REQUIREMENTS FOR HME

#### Citizenship or immigration status requirements

Applicants for issuance or renewal of a HME must meet one of the following:

- Be a U.S. citizen who has not renounced citizenship,
- Be a lawful permanent resident of the U.S., as defined in section 101(a)(20) of the Immigration and Nationality Act (8 U.S.C. 11/01),
- Meet the requirements for immigration status.

Examples of acceptable citizenship or immigration status documents include:

- U.S. Passport.
- Certificate of birth that bears an official seal and was issued by a state, county, municipal authority or outlying possession of the United States.

- Certification of Birth Abroad issued by the U.S. Department of State (Form FS-545 or DS 1350).
- Certificate of Naturalization (Form N-550 or N-570).
- Certificate of U.S. Citizenship (Form N-560 or N-561).
- Permanent Resident Card, Alien Registration Receipt Card (Form I-551).
- Temporary I-551 stamp on foreign passport.
- Temporary I-551 stamp on Form I-94, Arrival/Departure Record with photograph of the bearer.
- Reentry Permit (Form I-327).

#### Disclosure and certification of the following is also required:

- The applicant has not been convicted or found guilty by reason of insanity of any of the interim disqualifying crimes (see below) in any jurisdiction, civilian or military, during the seven years before the date of application.
- The applicant has not been released from incarceration in any jurisdiction, civilian or military, for committing any interim disqualifying crime during the 5 years before the date of application.
- The applicant has not been convicted or found not guilty by reason of insanity of any permanently disqualifying crime.
- The applicant is not wanted or under indictment in any jurisdiction, civilian or military, for a disqualifying crime.
- The applicant has not been adjudicated as a mental defective or committed to a mental institution involuntarily.
- The applicant is either a United States citizen who has not renounced United States citizenship, or a lawful permanent resident of the United States, or meets eligibility requirements for immigration status.
- Disclosure of the applicant's military service and date of discharge.